



Becoming a Hunter Education Instructor Check List – (2/2011)

The Hunter Education (HE) Program's goals are to reduce hunting related accidents and violations; promote safe, responsible and knowledgeable hunting; and enhance hunting traditions and values. We now have more than 350 instructors, who include game wardens, volunteers and professional educators. These volunteer instructors certify an average of 5,000 students per year.

Those wanting to become a certified WGFD volunteer hunter education instructor need only follow these simple steps:

- ☐ Must have completed a hunter education certification in a previous class.
- ☐ Complete the **HE application form**.
- ☐ Attend **the entire class of a mentoring instructor**.
- ☐ **Teach one lesson** of the class under the direction of the mentor.
- ☐ Submit a **formal lesson plan** in writing to the WY HE coordinator.
- ☐ Complete the **Instructor Worksheet** with the help of the mentor.
- ☐ Have the mentoring instructor complete the **evaluation form**.
- ☐ Complete the **Wild Work Volunteer Form**.
- ☐ Completion of **Child Abuse/Neglect and Adult Central Registry Screens and Wyoming Criminal History Record Prescreens**.
- ☐ Submit all paperwork for review to the State HE Coordinator.
- ☐ Attend a new instructor orientation within 2 years of certification. The orientation academy is conducted over a weekend each summer at the WGFD Whiskey Mountain Conservation Camp at no charge to the new instructor.

Forms are now available in the HE instructor manual or on the WGFD Education web-page
<http://gf.state.wy.us/services/education/huntereducationhome/index.asp>

Check list for Pending Hunter Education Instructor

Name _____

City _____

Phone _____

Date Process started _____

Date certified _____

Mentoring Instructor _____

Screening _____

- ☐ **Completed WY hunter education.**
- ☐ **Application form**
- ☐ **Class of a mentoring instructor.**
- ☐ **Teach one lesson.**
- ☐ **Formal lesson plan**
- ☐ **Instructor Worksheet.**
- ☐ **Evaluation form.**
- ☐ **Wild Work Volunteer Form.**
- ☐ **Completion of Child Abuse/Neglect and Adult Central Registry Screens and Wyoming Criminal History Record Prescreens.**
- ☐ **Review by Jim Dawson**
- ☐ **New instructor orientation within 2 years.**

Date attended a workshop _____

Date certified _____

Date sent Manual, law book, journal and instructor card _____